

UNION DAY SCHOOL

Audited Financial Statements

June 30, 2018

UNION DAY SCHOOL
Matthews, North Carolina

Audited
Financial Statements
For
The Year Ended
June 30, 2018

Union Day School
Table of Contents
As of June 30, 2018

<u>Exhibit</u>		<u>Page</u>
	Financial Section	
	Independent Auditor's Report	5-7
	Management's Discussion and Analysis	8-13
	Basic Financial Statements:	
	Government-wide Financial Statements:	
1	Statement of Net Position	14
2	Statement of Activities	15
	Fund Financial Statements:	
3	Balance Sheet – Governmental Funds	16
3	Reconciliation of the Balance Sheet – Governmental Funds to the Statement of Net Position	16
4	Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds	17
5	Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	18
6	Statement of Net Position – Proprietary Funds	19
7	Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Funds	20
8	Statement of Cash Flows – Proprietary Funds	21
	Notes to the Financial Statements	22-29
	 Statement/ Schedule	
	Combining Financial Statements and Schedules:	
1	Combined Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget to Actual – All Funds	30
	 Compliance Section	
	Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with <u>Government Auditing Standards</u>	31-32
	Report on Compliance with Requirements Applicable to Each Major State Program and Internal Control Over Compliance; in Accordance with Uniform Guidance and the State Single Audit Implementation Act	33-34
2	Schedule of Findings and Questioned Costs	35-36
3	Corrective Action Plan	37
4	Summary Schedule of Prior Year Audit Findings	38
5	Schedule of Expenditures of Federal and State Awards	39

FINANCIAL SECTION



POTTER & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditor's Report

To the Board of Directors
Union Day School
Matthews, North Carolina

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Union Day School, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Union Day School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America: this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of **Union Day School**, as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis on pages 8-13 be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the **Union Day School** basic financial statements. The combining and individual non-major fund financial statement, budgetary schedules, other schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal and State Awards is presented for purposes of additional analysis as required by the Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards*, and the *State Single Audit Implementation Act*, and is also not a required part of the basic financial statements.

The combining and individual non-major fund financial statements, budgetary schedules, other schedules, as well as the accompanying Schedule of Expenditures of Federal and State Awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financials statements, budgetary schedules, other schedules, and the accompanying Schedule of Expenditures of Federal and State Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 29, 2018, on our consideration of **Union Day School's** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of the report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering **Union Day School's** internal control over financial reporting and compliance.

Potter + Company, P.A.

November 29, 2018
Concord, North Carolina

Management's Discussion and Analysis
Union Day School
June 30, 2018

As management of Union Day School, we offer readers of Union Day School's financial statements this narrative overview and analysis of the financial activities of Union Day School for the fiscal year ended June 30, 2018. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the School's financial statements which follow this narrative.

Financial Highlights

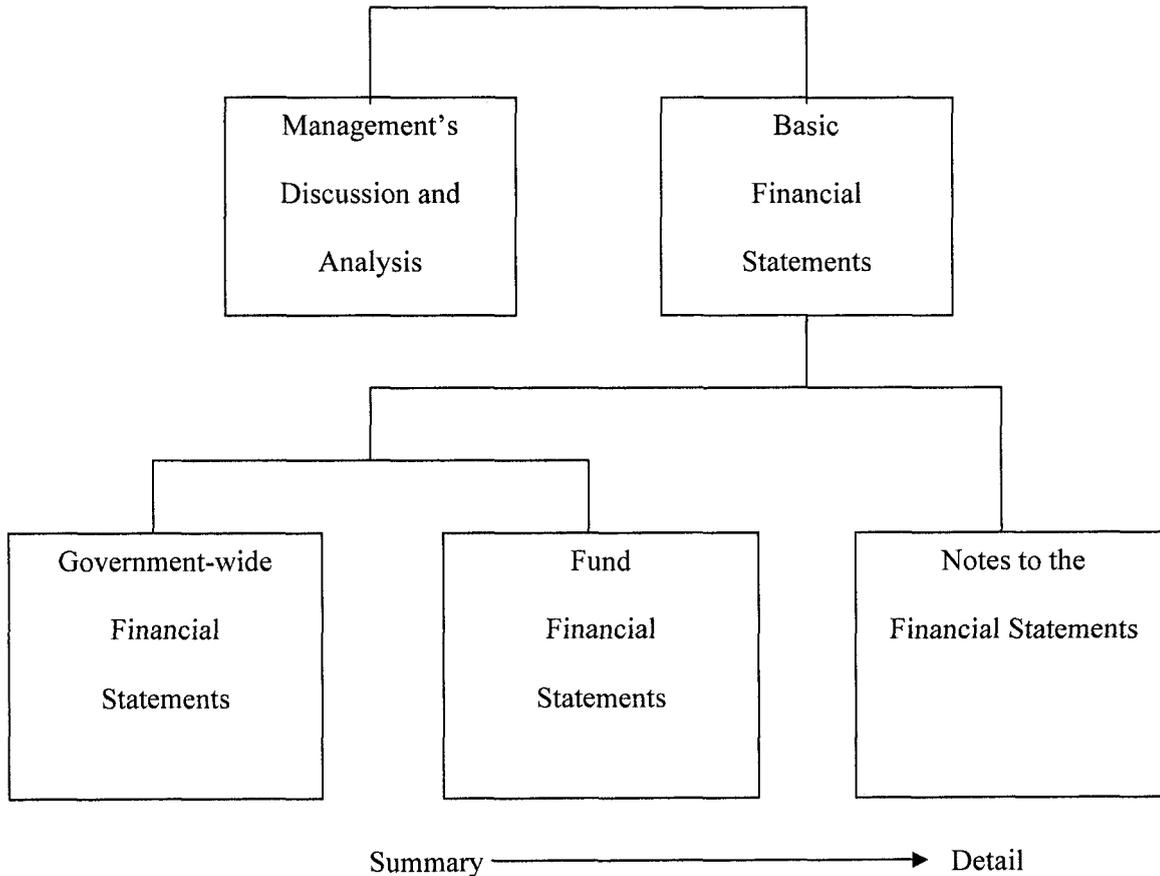
- The assets of the Union Day School exceeded its liabilities at the close of the fiscal year by \$494,968.
- The government's total net position increased by \$317,057, primarily due to increases in student enrollment and in the business-type activities net position.
- As of the close of the current fiscal year, the Union Day School's governmental funds reported combined ending fund balances of \$509,361, an increase of \$331,238.
- Second year of operations, enrollment was at 418 students for June 30, 2018.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Union Day School's basic financial statements. The School's basic financial statements consist of three components; 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements (see Figure 1). The basic financial statements present two different views of the School through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of Union Day School.

Required Components of Annual Financial Report

Figure 1



Basic Financial Statements

The first two statements (Exhibits 1 and 2) in the basic financial statements are the **Government-wide Financial Statements**. They provide both short and long-term information about the School's financial status.

The next statements (Exhibits 3 through 8) are **Fund Financial Statements**. These statements focus on the activities of the individual parts of the School's government. These statements provide more detail than the government-wide statements. There are two parts to the Fund Financial Statements: 1) the governmental funds statements; and 2) the proprietary fund statements.

The next section of the basic financial statements is the **notes**. The notes to the financial statements explain in detail some of the data contained in those statements. After the notes, **supplemental information** is provided to show details about the School's individual funds. Budgetary information for the School also can be found in this section of the statements.

Management Discussion and Analysis
Union Day School
June 30, 2018

Government-wide Financial Statements

The government-wide financial statements are designed to provide the reader with a broad overview of the School's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the School's financial status as a whole.

The two government-wide statements report the School's net position and how they have changed. Net position is the difference between the School's total assets and total liabilities and deferred inflows of resources. Measuring net position is one way to gauge the School's financial condition.

The government-wide statements are divided into two categories: 1) governmental activities; and 2) business-type activities. The governmental activities include most of the School's basic functions such as instructional services and business services. State, county, and federal funds provide virtually all of the funding for these functions. The business-type activities are those services for which the School charges its students to provide. These include the Child Care services offered by Union Day School.

The government-wide financial statements are Exhibits 1 and 2 of this report.

Fund Financial Statements

The fund financial statements provide a more detailed look at the School's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Union Day School, like all other governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance (or non-compliance) with finance-related legal requirements, such as the North Carolina General Statutes or the School's budget ordinance. All of the funds of Union Day School can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds – Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. Most of the School's basic services are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using an accounting method called *modified accrual accounting* that provides a short-term spending focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the School's programs. The relationship between government activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

Union Day School adopts an annual budget for each of its funds, although it is not required to do so by the General Statutes. Because the budget is not legally required by the Statutes, the budgetary comparison statement is not included in the basic financial statements, but is part of the supplemental statements and schedules that follow the notes. The budget is a legally adopted document that incorporates input from the faculty, management, and the Board of Directors of the School in determining what activities will be pursued and what services will be provided by the School during the year. It also authorizes the School to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for each of the funds demonstrates how well the School has complied with the budget ordinance and whether or not the School has succeeded in providing the services as planned when the budget was adopted.

Management Discussion and Analysis
Union Day School
June 30, 2018

Proprietary Funds – Union Day School has one proprietary fund, which is an enterprise fund. *Enterprise funds* are used to report the same functions presented as business-type activities in the government-wide financial statements. Union Day School uses an enterprise fund to account for its child care functions.

Notes to the Financial Statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements begin on page 22 of this report.

Government-Wide Financial Analysis

As noted earlier, net position may, over time, serve as one useful indicator of a school’s financial condition. The assets of Union Day School exceeded its liabilities by \$494,968 as of June 30, 2018. As of June 30, 2017, the net positions of the School stood at \$177,911. The School’s net position increased by \$317,057 for the fiscal year ended June 30, 2018, compared to an increase of \$177,911 in 2017.

A condensed statement of net position which summarizes the assets, liabilities and net position at June 30, 2018 and 2017 is as follows:

Union Day School’s Condensed Statement of Net Position
Figure 2

	Governmental Activities		Business-type Activities		Total	
	2018	2018	2018	2017	2018	2017
Current and other assets	\$ 712,842	\$ 345,596	\$ 24,969	\$ 12,582	\$ 737,811	\$ 358,178
Capital assets	-	-	-	-	-	-
Total assets	<u>\$ 712,842</u>	<u>\$ 345,596</u>	<u>\$ 24,969</u>	<u>\$ 12,582</u>	<u>\$ 737,811</u>	<u>\$ 358,178</u>
Long-term liabilities outstanding	\$ 39,273	\$ 12,794	\$ -	\$ -	\$ 39,273	\$ 12,794
Other liabilities	203,481	167,473	89	-	203,570	167,473
Total liabilities	<u>\$ 242,754</u>	<u>\$ 180,267</u>	<u>\$ 89</u>	<u>\$ -</u>	<u>\$ 242,843</u>	<u>\$ 180,267</u>
Net Position:						
Net investment in capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted	470,088	165,329	24,880	12,582	494,968	177,911
Total Net Position	<u>\$ 470,088</u>	<u>\$ 165,329</u>	<u>\$ 24,880</u>	<u>\$ 12,582</u>	<u>\$ 494,968</u>	<u>\$ 177,911</u>

Several particular aspects of the School’s financial operations positively influenced the total unrestricted governmental net position:

- The School adopted an annual budget for all funds except for fundraising. The School’s performance was measured using these budgets on a monthly basis, allowing changes in spending as needed to stay within the budget.
- The School applied for and was awarded several federal grants to assist with the expenses of meeting the education needs of special needs children.

**Management Discussion and Analysis
Union Day School
June 30, 2018**

Revenues, expenses, transfers and the change in net position is summarized in the following condensed statement of activities for the years ended June 30, 2018 and 2017:

**Union Day School Condensed Statement of Activities
Figure 3**

	Governmental Governmental Activities		Business-type Business-type Activities		Total	
	2018	2017	2018	2017	2018	2017
Revenues:						
Program revenues:						
Charges for services	\$ -	\$ -	\$ 68,261	\$ 44,480	\$ 68,261	\$ 44,480
Operating grants and contributions	51,762	31,800	-	-	51,762	31,800
General revenues:						
County and State funds	3,067,748	2,025,133	-	-	3,067,748	2,025,133
Other	127,516	33,444	-	-	127,516	-
Total revenues	<u>3,247,026</u>	<u>2,090,377</u>	<u>68,261</u>	<u>44,480</u>	<u>3,315,287</u>	<u>2,101,413</u>
Expenses:						
Instructional services	1,967,934	1,501,049	-	-	1,967,934	1,501,049
System-wide support services	974,333	423,999	-	-	974,333	423,999
Child care	-	-	55,963	31,898	55,963	31,898
Interest on long-term debt	-	-	-	-	-	-
Total expenses	<u>2,942,267</u>	<u>1,925,048</u>	<u>55,963</u>	<u>31,898</u>	<u>2,998,230</u>	<u>1,956,946</u>
Increase in net position	304,759	165,329	12,298	12,582	317,057	177,911
Net position, July 1	165,329	-	12,582	-	177,911	-
Net position, June 30	<u>\$ 470,088</u>	<u>\$ 165,329</u>	<u>\$ 24,880</u>	<u>\$ 12,582</u>	<u>\$ 494,968</u>	<u>\$ 177,911</u>

Governmental activities: Governmental activities increased the School's net position by \$304,759.

Business-type activities: Business-type activities increased the Union Day School's net position by \$12,298. Key elements of this increase are as follows:

- The school has a child care program for before and after school care.

Financial Analysis of the School's Funds

As noted earlier, the Union Day School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of Union Day School's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the Union Day School's financing requirements. Specifically, unreserved fund balance can be a useful measure of a government's net resources available for spending at the end of the fiscal year.

The general fund is the chief operating fund of Union Day School. At the end of the current fiscal year, unassigned and total fund balance of the General Fund was \$509,361.

**Management Discussion and Analysis
 Union Day School
 June 30, 2018**

Proprietary Funds. The School’s proprietary funds provide the same type of information found in the government-wide statements but in more detail. Unrestricted net position of the Child Care fund at the end of the fiscal year was \$24,880

Capital Asset and Debt Administration

Capital assets. Union Day School did not have any capital assets as of June 30, 2018.

Long-term Debt. As of June 30, 2018, the Union Day School had total debt outstanding of \$39,273. The debt consists of compensated absences as of June 30, 2018.

**Union Day School’s Outstanding Debt
 Note Payable**

Figure 3

	Governmental Activities		Business-type Activities		Total	
	2018	2017	2018	2017	2018	2017
Installment notes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Compensated absences	39,273	12,794	-	-	39,273	12,794
Total long term obligations	\$ 39,273	\$ 12,794	\$ -	\$ -	\$ 39,273	\$ 12,794

Economic Factors

The following key economic indicators reflect the growth and prosperity of the School:

- Enrollment was at 267 students on June 30, 2017 for grades K-3. For 2017-2018 the School was K-4 with 418 students.
- Union Day School will continue to grow one grade a year.

Requests for Information

This report is designed to provide an overview of the School’s finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to the Director, Union Day School, 3000 Tilley Morris Road, Matthews, NC 28104.

FINANCIAL STATEMENTS

UNION DAY SCHOOL
STATEMENT OF NET POSITION
June 30, 2018

Exhibit 1

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 568,886	\$ 24,969	\$ 593,855
Accounts receivable	32,401	-	32,401
Due from other governments	111,555	-	111,555
Capital assets			
Other capital assets, net of depreciation	-	-	-
Total Assets	712,842	24,969	737,811
LIABILITIES			
Accounts payable	55,167	-	55,167
Accrued salaries and taxes payable	148,314	89	148,403
Long-term liabilities:			
Due within one year	39,273	-	39,273
Due in more than one year	-	-	-
Total Liabilities	242,754	89	242,843
NET POSITION			
Net investment in capital assets	-	-	-
Unrestricted	470,088	24,880	494,968
Total Net Position	\$ 470,088	\$ 24,880	\$ 494,968

The accompanying notes are an integral part of this statement.

UNION DAY SCHOOL
STATEMENT OF ACTIVITIES
For The Year Ended June 30, 2018

Exhibit 2

Functions/Programs	Net (Expense) Revenue and Changes in Net Position					
	Expenses	Program Revenues		Primary Government		
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	Total Governmental Activities
Primary government:						
Governmental Activities:						
Instructional services	\$ 1,967,934	\$ -	\$ 51,762	\$ (1,916,172)	\$ -	\$ (1,916,172)
System-wide support services	974,333	-	-	(974,333)	-	(974,333)
Interest on long-term debt	-	-	-	-	-	-
Total governmental activities	<u>2,942,267</u>	<u>-</u>	<u>51,762</u>	<u>(2,890,505)</u>	<u>-</u>	<u>(2,890,505)</u>
Business-type activities:						
Child Care	55,963	68,261	-	-	12,298	12,298
Total business-type activities	<u>55,963</u>	<u>68,261</u>	<u>-</u>	<u>-</u>	<u>12,298</u>	<u>12,298</u>
Total primary government	<u>\$ 2,998,230</u>	<u>\$ 68,261</u>	<u>\$ 51,762</u>	<u>\$ (2,890,505)</u>	<u>\$ 12,298</u>	<u>\$ (2,878,207)</u>
General revenues:						
Unrestricted county appropriations				890,462	-	890,462
Unrestricted State appropriations				2,177,286	-	2,177,286
Miscellaneous, unrestricted				127,516	-	127,516
Total general revenues, special items, and transfers				<u>3,195,264</u>	<u>-</u>	<u>3,195,264</u>
Change in net position				304,759	12,298	317,057
Net position - beginning				165,329	12,582	177,911
Net position - ending				<u>\$ 470,088</u>	<u>\$ 24,880</u>	<u>\$ 494,968</u>

The accompanying notes are an integral part of this statement.

UNION DAY SCHOOL
BALANCE SHEET - GOVERNMENTAL FUNDS
June 30, 2018

Exhibit 3

	Major Funds		Non-Major Funds	Totals
	General	State Public School	Federal Grants	Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 568,886	\$ -	\$ -	\$ 568,886
Accounts receivable	32,401	-	-	32,401
Due from other governments	111,555	-	-	111,555
Total Assets	\$ 712,842	\$ -	\$ -	\$ 712,842
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 55,167	\$ -	\$ -	\$ 55,167
Accrued salaries and taxes payable	148,314	-	-	148,314
Total Liabilities	203,481	-	-	203,481
Fund Balances:				
Unassigned	509,361	-	-	509,361
Total Fund Balances	509,361	-	-	509,361
Total Liabilities and Fund Balances	\$ 712,842	\$ -	\$ -	

Amounts reported for governmental activities in the statement of net assets (Exhibit 1) are different because:

Some liabilities, including compensated absences, are not due and payable in the current period and therefore are not reported in the funds (Note 3). (39,273)

Net position of governmental activities \$ 470,088

The accompanying notes are an integral part of this statement.

UNION DAY SCHOOL
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
GOVERNMENTAL FUNDS
For the Year Ended June 30, 2018

Exhibit 4

	Major Funds		Non-Major Funds	Total
	General	State Public School	Federal Grants	Governmental Funds
Revenues				
State of North Carolina	\$ -	\$ 2,177,286	\$ -	\$ 2,177,286
U. S. Government	-	-	51,762	51,762
County Appropriations	890,462	-	-	890,462
Other	127,516	-	-	127,516
Total Revenues	<u>1,017,978</u>	<u>2,177,286</u>	<u>51,762</u>	<u>3,247,026</u>
Expenditures				
Current:				
Instructional services	515,561	1,374,132	51,762	1,941,455
System-wide support services	171,179	803,154	-	974,333
Capital outlay	-	-	-	-
Debt service:				
Principal	-	-	-	-
Interest	-	-	-	-
Total Expenditures	<u>686,740</u>	<u>2,177,286</u>	<u>51,762</u>	<u>2,915,788</u>
Excess (deficiency) of revenues over expenditures	<u>331,238</u>	<u>-</u>	<u>-</u>	<u>331,238</u>
Other Financing Sources (Uses)				
Loan proceeds	-	-	-	-
Total other financing sources (use)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	331,238	-	-	331,238
Fund Balances (Deficit):				
Beginning of Period	<u>178,123</u>	<u>-</u>	<u>-</u>	<u>178,123</u>
End of Period	<u>\$ 509,361</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 509,361</u>

The accompanying notes are an integral part of this statement.

UNION DAY SCHOOL **Exhibit 5**
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND
BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2018

Amounts reported for governmental activities in the statement of activities are different because:

Net changes in fund balances - total governmental funds	\$ 331,238
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	
Compensated absences	(26,479)

Total changes in net position of governmental activities	\$ <u>304,759</u>

The accompanying notes are an integral part of this statement.

UNION DAY SCHOOL
STATEMENT OF NET POSITION
PROPRIETARY FUND
June 30, 2018

Exhibit 6

	Enterprise Fund Child Care
ASSETS	
Cash and cash equivalents	\$ 24,969
Total Assets	24,969
LIABILITIES	
Accrued wages and taxes payable	89
Total Liabilities	89
NET POSITION	
Unrestricted	24,880
Total Net Position	\$ 24,880

The accompanying notes are an integral part of this statement.

UNION DAY SCHOOL
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUND
For the Year Ended June 30, 2018

Exhibit 7

	<u>Enterprise Fund</u> <u>Child Care</u>
OPERATING REVENUES	
Child care fees	\$ 68,261
Total operating revenues	<u>68,261</u>
OPERATING EXPENSES	
Salaries and benefits	38,469
Contract services	6,885
Supplies	10,609
Total operating expenses	<u>55,963</u>
Operating income	12,298
Nonoperating Revenues (Expenses)	
Transfer from other funds	-
Transfer to other funds	-
	<u>-</u>
Change in net position	12,298
Total net position-beginning of year	<u>12,582</u>
Total net position-end of year	<u>\$ 24,880</u>

The accompanying notes are an integral part of this statement.

UNION DAY SCHOOL
STATEMENT OF CASH FLOWS
PROPRIETARY FUND
For the Year Ended June 30, 2018

Exhibit 8

	Enterprise Fund Child Care
CASH FLOW FROM OPERATING ACTIVITIES	
Cash received for child care services	\$ 68,261
Cash paid for goods and services	(17,494)
Cash paid to employees for services	(38,380)
Net cash provided by operating activities	12,387
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Transfer from other funds	-
Transfer to other funds	-
Net cash provided (used) by capital and related financing activities	-
Net increase in cash and cash equivalents	12,387
Cash, beginning of period	12,582
Cash, end of period	\$ 24,969
Reconciliation of operating income to net cash provided by operating activities	
Operating income	\$ 12,298
Adjustments to reconcile operating income to net cash provided by operating activities - Accrued wages	89
Net cash provided by operating activities	\$ 12,387

The accompanying notes are an integral part of this statement.

**UNION DAY SCHOOL
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018**

I. Summary of Significant Accounting Policies

The accounting policies of the **Union Day School, Inc.** (the School) conform to generally accepted accounting principles (GAAP) as applicable to governments. Charter schools are established by non-profit entities, such as Union Day School, Inc. Because of the authority of the State Board of Education (the "SBE") to terminate, not renew or seek applicants to assume a charter on grounds sent out in the North Carolina General Statutes at G.S. 115C-218.95 with all net assets purchased with public funds reverting to a local education agency (G.S. 115C-218.100), the charter schools in North Carolina follow the governmental reporting model as used by local education agencies. The following is a summary of the more significant accounting policies.

A. Reporting Entity

Union Day School is a North Carolina non-profit corporation incorporated in April 2016. Pursuant to the provisions of the Charter School Act of 1996 as amended (the "Act"), the School has been approved to operate the Union Day School, a public school serving approximately 420 students. The School operates under an approved charter received from the SBE, and applied for under the provisions of G.S. 115C-218.1 G.S. 115C-218.6(b)(1) states that a charter school shall be subject to the audit requirements adopted by the SBE, which includes the audit requirements established by G.S. 115C-447 of the School Budget and Fiscal Control Act (SBFCA), and requires financial statements to be prepared in accordance with GAAP. The current charter is effective until June 30, 2026 and may be renewed for subsequent periods of ten (10) years unless one of the conditions in G.S. 115C-218.6(b) applies in which case the SBE may renew the charter for a shorter period or not renew the charter.

B. Basis of Presentation

In accordance with GASB Statement No. 34, Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments ("GASB 34"), the School is a special-purpose government that is engaged in governmental activities and is not a component unit of another government. Therefore, the financial statements are prepared in the same manner as general purpose governments.

Government-wide Statements: The statement of net position and the statement of activities display information about the School and its component unit. These statements include the financial activities of the overall government. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between governmental and business-type activities of the School. Governmental activities generally are financed through intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for the different business-type activities of the School and for each function of the School's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reversed for the statement of activities. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues.

**UNION DAY SCHOOL
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018**

I. Summary of Significant Accounting Policies - Continued

Fund Financial Statements: The fund financial statements provide information about the School's funds. Separate statements for each fund category – governmental and proprietary – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental funds and enterprise funds are aggregated and reported as non-major funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as subsidies and investment earnings, result from non-exchange transactions or ancillary activities

The School reports the following major governmental funds:

General Fund. The General Fund is the general operating fund of the School. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund.

State Public School Fund. The State Public School Fund includes appropriations from the Department of Public Instruction for specific operating needs of the public school system and is reported as a special revenue fund.

The School reports the following non-major governmental fund:

Federal Grants Fund. The Federal Grants Fund includes grants from the U.S. Department of Education for various special programs.

The School reports the following major enterprise funds:

Child Care Fund. The child care fund is used to account for the before and after school care program within the School.

C. Measurement Focus and Basis of Accounting

Government-wide and Proprietary Fund Financial Statements. The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus. The government-wide and proprietary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the School gives (or receives) value without directly receiving (or giving) equal value in exchange, include grants and donations. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental Fund Financial Statements. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The School considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. These could include Federal, State, and County grants, and some charges for services. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are

**UNION DAY SCHOOL
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018**

I. Summary of Significant Accounting Policies - Continued

recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the School funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there is both restricted and unrestricted net position available to finance the program. It is the School's policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

D. Budgetary Data

Annual budgets are adopted for all funds in total. Budgets are prepared using the modified accrual basis of accounting.

The governing board has voluntarily established the policy, as a sound business practice, that expenditures may not exceed appropriations, for all of the School's funds, based on the adopted budget and subsequent amendments. During the year, several amendments to the original budget were necessary, the effects of which were not material. The budget presented in the supplemental information represents the budget of the School at June 30, 2018 and is presented as adopted by the Board. All appropriations lapse at year end.

E. Assets, Liabilities, Deferred Outflows and Inflows of Resources, and Fund Equity

1. Deposits and Investments

All deposits of the School are made in a local bank, whose accounts are FDIC insured up to \$250,000 per depositor.

2. Cash and Cash Equivalents

The School pools money from several funds to facilitate disbursement and investment and to maximize investment income. All cash and investments with original maturities of three months or less are considered cash and cash equivalents.

3. Capital Assets

The School's donated assets received prior to June 15, 2015 are recorded at their estimated fair value at the date of donation. Donated capital assets received after June 15, 2015 are recorded at acquisition value. All other capital assets are recorded at original cost. The total of these estimates is not considered large enough that any errors would be material when capital assets are considered as a whole.

It is the policy of the School to capitalize all capital assets costing more than \$5,000 with an estimated useful life of two or more years. In addition, other items which are purchased and used in large quantities such as student desks and office furniture are capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets. All depreciable assets are depreciated using the straight-line method of depreciation. The cost of

**UNION DAY SCHOOL
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018**

I. Summary of Significant Accounting Policies – Continued

normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

4. Deferred outflows/inflows of resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. The separate financial statement element, *Deferred Outflows of Resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The School has no items that meet this criterion. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *Deferred Inflows of Resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The School has no items that meet this criterion.

5. Long-term obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. In the fund financial statements, governmental fund types report the face amount of debt issued as other financing sources.

6. Compensated Absences

The liability for compensated absences reported in the government-wide statements consists of unpaid, accumulated paid time-off balances.

Union Day School recognizes the need for employees to have time off from their jobs for rest and relaxation. Employees are eligible for paid time off (PTO) effective when employed and are given 3 days at the start of their employment. Employees with perfect attendance for the month will earn an additional .05 days for a possible total of 1.0 leave days each month. These days may be used for sick or personal leave.

Unused days will accrue carry over to a maximum of 30 days. Upon separation of service, an employee shall be paid for any unused, accrued PTO in a lump sum at their average daily rate.

7. Net Position/Fund Balances

Net Position

Net position in the government-wide and proprietary fund financial statements are classified as net investment in capital assets; restricted; and unrestricted. Restricted net position represents constraints on resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through State statute.

Fund Balance

In the governmental fund financial statements, fund balance is composed of five classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent.

**UNION DAY SCHOOL
 NOTES TO FINANCIAL STATEMENTS
 FOR THE YEAR ENDED JUNE 30, 2018**

I. Summary of Significant Accounting Policies - Continued

The governmental fund types classify fund balances as follows:

Nonspendable Fund Balance – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The School has no nonspendable fund balance.

Restricted Fund Balance – This classification includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law. The School has no restricted fund balance imposed by creditors or imposed by law.

Committed Fund Balance – portion of fund balance that can only be used for specific purposes imposed by majority vote of the School’s governing body (highest level of decision-making authority). Any changes or removal of specific purpose requires majority action by the governing bodies that approved the original action. The School did not have any committed fund balance.

Assigned fund balance – portion of the fund balance that the School intends to use for specific purposes. The School did not have any assigned fund balance.

Unassigned fund balance – the portion of fund balance that has not been assigned to another fund or restricted, committed, or assigned to specific purposes within the General Fund.

8. Reconciliation of Government-wide and Fund Financial Statements

The governmental fund balance sheet includes a reconciliation between governmental funds’ total fund balance and governmental activities net position reported in the government-wide statement of net position. The net adjustment of \$ (39,273) consists of several elements as follows:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Liabilities that, because they are not due and payable in the current period, do not require current resources to pay and are therefore not reported in the fund statements:	
Compensated absences	\$ (39,273)
Total adjustment	<u>\$ (39,273)</u>

9. Accounting for Uncertainty in Income Taxes

The School has adopted ASC 740-10 as it relates to uncertain tax positions for the year ended June 30, 2018 and have evaluated their tax positions taken for all open tax years. However, the School is not currently under audit nor has the School been contacted by these jurisdictions. Based on the evaluation of the School’s tax positions, management believes all positions taken would be upheld under an examination. Therefore, no provision for the effects of uncertain tax positions has been recorded for the year end June 30, 2018.

**UNION DAY SCHOOL
 NOTES TO FINANCIAL STATEMENTS
 FOR THE YEAR ENDED JUNE 30, 2018**

I. Summary of Significant Accounting Policies - Continued

F. Revenues, Expenditures, and Expenses

1. Funding

The Union Day School is funded by the State Board of Education, receiving (i) an amount equal to the average per pupil allocation for the average daily membership (ADM) from the local school administrative unit allotments in which the school is located (Union County School) for each child attending the School except for the allocation for children with special needs and (ii) an additional amount for each child attending the School who is a child with special needs [G.S. 115C-218.105(a)].

Subject to certain limitation, funds allocated by the SBE may be used to enter into operational and financing leases for real property or mobile classroom units for use as school facilities for charter schools and may be used for payments on loans made to charter schools for facilities, equipment, or operations (G.S. 115C-218.105(b)).

Additionally, the School receives for each student an amount equal to the per pupil share of the local current expense fund of the local school administrative unit in which the child resides (G.S.115C-218.105(c)). Amounts transferred that consist of revenue from supplemental taxes shall be transferred only to a charter school located in the district where the taxes are levied and the child resides.

For the fiscal year ended June 30, 2018, the Union Day School received funding from the Boards of Education for Union County Schools and Charlotte-Mecklenburg Schools.

Furthermore, Union Day School has received donations of cash and/or equipment from private organizations and individuals. The cash has been used primarily for the purchase of new assets or various costs related to the construction of a new school facility.

2. Reconciliation between government-wide and fund statements

The governmental fund statement of revenues, expenditures, and changes in fund balance is followed by reconciliation between the change in governmental funds' fund balance and the change in governmental activities' net position as reported on the government-wide statement of activities. The net difference of \$(26,479) between the two amounts consists of the following elements:

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Expenses reported on the statement of activities that do not require the use of current resources to pay are not recorded as expenditures in the fund statements. Compensated absences are accrued in the government-wide statements but not in the fund statements, as they do not use current resources.	\$ (26,479)
	<hr/>
Total	<u>\$ (26,479)</u>

**UNION DAY SCHOOL
 NOTES TO FINANCIAL STATEMENTS
 FOR THE YEAR ENDED JUNE 30, 2018**

II. Detail Notes on All Funds

A. Assets

1. Deposits and Investments

At June 30, 2018, the School has deposits with banks and savings and loans with a carrying amount of \$593,855. The bank balance with the financial institution was \$607,761. Of the bank balance, \$250,000 was covered by federal depository insurance and \$357,761 was not insured. The school does not have a deposit policy for custodial credit risk.

B. Liabilities

1. Pension Plan Obligations

a. Retirement Plan

The Union Day School has adopted a tax deferred annuity retirement plan under Internal Revenue Code section 401 (k). The Union Day School Retirement Plan (The Plan) is a defined contribution plan and is administered by TD Ameritrade. The plan was effective July 1, 2016. All full-time and part-time employees who have reached age 21 are eligible to participate in the plan. Union Day School will match employee contributions up to 4% or a maximum of \$2,400. The employee may make voluntary contributions, pursuant to a salary reduction agreement, of a percentage of annual compensation not to exceed the limits set by the Internal Revenue Code.

At June 30, 2018, all eligible employees of the School were included in the plan. The Union Day School made all required contributions. For the year ended June 30, 2018, the pension cost to the School was \$17,293, with members contributing \$95,990.

2. Risk Management

The School is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School maintains general liability and errors and omissions insurance coverage of \$1 million per occurrence with a commercial carrier. The School also maintains a \$2 million umbrella policy.

The School carries commercial coverage for all other risks of loss. There have been no significant reductions in insurance coverage in the prior year, and claims have not exceeded coverage in any of the past two fiscal years.

3. Long-term Liabilities

The following is a summary of the changes in the School's general long-term obligations for the year ended June 30, 2018:

	Balance July 1, 2017	Increases	Decreases	Balance June 30, 2018	Current Portion
Compensated absences	\$ 12,794	\$ 26,479	\$ -	\$ 39,273	\$ 39,273
Total	\$ 12,794	\$ 26,479	\$ -	\$ 39,273	\$ 39,273

**UNION DAY SCHOOL
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018**

II. Detail Notes on All Funds - Continued

5. Fund Balance

Union Day School has a revenue spending policy that provides guidance for programs with multiple revenue sources. Resources are used in the following hierarchy: Federal funds, State funds, local funds. For purposes of fund balance classification expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly unassigned fund balance. The Finance Officer has the authority to deviate from this policy if it is in the best interest of the School.

III. Summary Disclosure of Significant Contingencies and Commitments

Federal and State Assisted Programs

The School has received proceeds from several Federal and State grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant moneys to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant moneys.

IV. Leases

The School was party to a lease for the land and building which it occupies for the elementary school. The term of the lease began July 1, 2016 and ended June 30, 2018. Monthly rent was \$29,167 during the year ended June 30, 2018. The School was also party to a lease for modular classroom buildings. The term of the lease is for 6 months, commencing in January 2018.

Rental expense for the School for year ended June 30, 2018 was \$658,966.

V. Subsequent Events

Management has evaluated subsequent events through November 29, 2018, the date the financial statements were available to be issued.

SUPPLEMENTARY SCHEDULE

UNION DAY SCHOOL Schedule 1
COMBINED SCHEDULE OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCE-
BUDGET TO ACTUAL-ALL FUNDS
For the Year Ended June 30, 2018

	Total All Funds	Final Budget	Favorable (Unfavorable) Variance
REVENUES			
State revenue	\$ 2,177,286	\$ 2,177,286	\$ -
Federal revenue	51,762	51,784	(22)
County revenue	890,462	890,462	-
Child care	68,261	68,261	-
Other	127,516	127,516	-
Total Revenue	3,315,287	3,315,309	(22)
EXPENDITURES			
Salaries and bonuses	1,374,683	1,407,085	32,402
Benefits	344,908	346,611	1,703
Books and supplies	73,430	80,031	6,601
Technology	24,891	24,891	-
Non-capital equipment and leases	32,156	32,156	-
Contracted student services	45,763	45,763	-
Staff Development	4,152	6,000	1,848
Administrative services	154,406	154,774	368
Insurances	13,664	14,414	750
Rent and debt services	512,798	512,798	-
Facilities	258,113	258,113	-
Utilities (Water, Electric, Telephone)	2,925	2,925	-
Nutrition	31,820	31,994	174
Transportation and travel	42,079	42,079	-
Before and after school	55,963	55,963	-
Total Expenditures	2,971,751	3,015,597	43,846
Revenues Over (Under) Expenditures	343,536	299,712	43,824
Reconciliation from budgetary basis (modified accrual) to full accrual:			
Reconciling items:			
Compensated absences	(26,479)		
Change in net position - total primary government	\$ 317,057		

The accompanying notes are an integral part of this statement.



POTTER & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Independent Auditors' Report

To the Board of Directors
Union Day School
Matthews, North Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of **Union Day School**, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprises **Union Day School's** basic financial statements, and have issued our report thereon dated November 29, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered **Union Day School's** internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of **Union Day School's** internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider material weaknesses. However, material weaknesses may exist that have not been identified

Compliance and Other Matters

As part of obtaining reasonable assurance about whether **Union Day School's** financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standard*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Potter + Company, P.A.

November 29, 2018
Concord, North Carolina



POTTER & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB UNIFORM GUIDANCE AND THE STATE SINGLE AUDIT IMPLEMENTATION ACT

Independent Auditors' Report

To The Board of Directors
Union Day School
Matthews, North Carolina

Report on Compliance for Each Major State Program

We have audited **Union Day School**, compliance with the types of compliance requirements described in the Audit Manual for Governmental Auditors in North Carolina, issued by the Local Government Commission that could have a direct and material effect on its major State program for the year ended June 30, 2018. **Union Day School's** major State program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its State programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for **Union Day School's** major State program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), as described in the Audit Manual for Governmental Auditors in North Carolina and the State Single Audit Implementation Act. Those standards, Uniform Guidance, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major State program occurred. An audit includes examining, on a test basis, evidence about **Union Day School's** compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for its major State program. However, our audit does not provide a legal determination on **Union Day School's** compliance.

Opinion on Each Major State Program

In our opinion, **Union Day School** complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major State program for the year ended June 30, 2018.

Report on Internal Control Over Compliance

Management of **Union Day School** is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit, we considered **Union Day School's** internal control over compliance with the types of requirements that could have a direct and material effect on a major State program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for its major State program and to test and report on internal control over compliance with the Uniform Guidance and the State Single Audit Implementation Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance and the State Single Audit Implementation Act. Accordingly, this report is not suitable for any other purpose.

Potter + Company, P.A.

November 29, 2018
Concord, North Carolina

UNION DAY SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Fiscal Year Ended June 30, 2018

Statement 2
(Page 1 of 2)

I. Summary of Auditors' Results

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? Yes No

- Significant Deficiencies(s) identified that are not considered to be material weaknesses? Yes No

Noncompliance material to financial statements noted? Yes No

State Awards

Internal control over major State programs:

- Material weakness(es) identified? Yes No

- Significant Deficiency(s) identified that are not considered to be material weaknesses? Yes No

Type of auditors' report issued on compliance with major State programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with the State Single Audit Implementation Act Yes No

Identification of major State programs:

Program Name

State Public School Fund

UNION DAY SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Fiscal Year Ended June 30, 2018

Statement 2
(Page 2 of 2)

II. Financial Statement Findings

None reported

III. Federal Award Findings and Questioned Costs

None reported

IV. State Award Findings and Questioned Costs

None reported

**UNION DAY SCHOOL
CORRECTIVE ACTION PLAN
For the Fiscal Year Ended June 30, 2018**

Statement 3

Section II – Financial Statement Findings

None

Section IV – State Award Findings and Questioned Costs

None

UNION DAY SCHOOL
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
For the Year Ended June 30, 2018

Statement 4

No prior year findings

UNION DAY SCHOOL
SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
For the Year Ended June 30, 2018

Statement 5

<u>Grantor/Pass-Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>State Number</u>	<u>Expenditures</u>
Federal Grants:			
<u>U. S. Department of Education</u>			
<u>Office of Special Education and Rehabilitative Services</u>			
Passed through the NC Department of Public Instruction:			
<u>Special Education Cluster:</u>			
Individuals with Disabilities Education Act			
Education of the Handicapped	84.027	PRC 060	\$ 50,884
Special Needs Targeted Assistance	84.027	PRC 118	878
Total Special Education Cluster			<u>51,762</u>
Total U. S. Department of Education			<u>51,762</u>
Total Federal Assistance			<u>51,762</u>
State Grants:			
<u>N.C. Department of Public Instruction</u>			
State Public School Fund - Charter School	-	PRC 036	<u>2,177,286</u>
Total State Assistance			<u>2,177,286</u>
Total Federal and State Assistance			<u>\$ 2,229,048</u>

Notes to the Schedule of Expenditures of Federal and State Financial Awards:

Note 1: Basis of Presentation

The accompanying schedule of expenditures of federal and State awards (SEFSA) includes the federal and State grant activity of Union Day School under the programs of the federal government and the State of North Carolina for the year ended June 30, 2018. The information in this SEFSA is presented in accordance with the requirements of Title 2 US Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and the State Single Audit Implementation Act. Because the SEFSA presents only a select portion of the operations of Union Day School, it is not intended to and does not present the financial position, changes in net assets or cash flows of Union Day School.

Note 2: Summary of Significant Accounting Policies

Expenditures reported in the SEFSA are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursements.